

What to Expect During Your Onboarding

Welcome to The National College!

The
National
College®

We're thrilled to have you join us and look forward to working with you. Our onboarding process is designed to be very flexible to suit your needs. Whether you prefer a guided approach or like to dive in independently, our team is here to support you every step of the way to ensure a smooth and successful integration with our platform. With that said, here's a rough idea of what to expect.



Meeting with Onboarding Specialist

Someone from the onboarding team will reach out to arrange a one-on-one meeting. During this meeting, we will discuss:

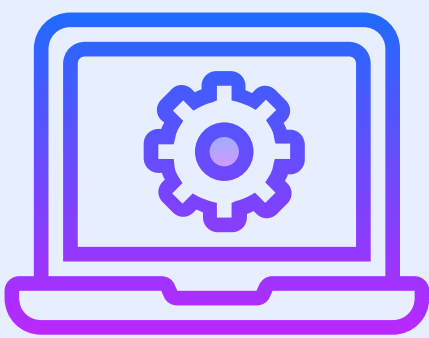
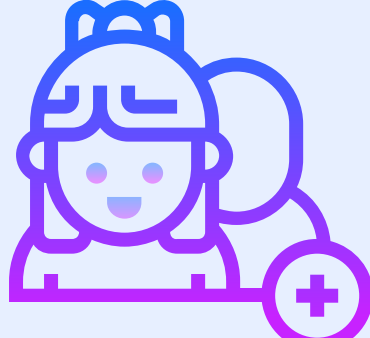
- Your development goals
- Priorities
- Objectives
- Any questions you may have

This session is entirely personal and tailored to help us understand how we can best support you.

Platform Access

Adding your staff

Next, you'll need to get your staff onto the platform. You can do this through your admin dashboard, which provides easy access and management capabilities for all your staff members.



Practical Training Session (optional)

To ensure your training leads and senior staff members are well-prepared, we recommend booking a practical training session. This session will cover all the essential aspects and functionalities they need to know to effectively use our system.

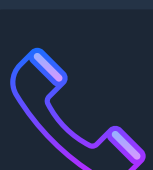
Create User Groups and Learning Plans

Once your users are uploaded onto the platform and you've completed your training session (if required), create user groups and learning plans. Cluster your staff by roles, departments, or other criteria that suit your needs and tailor learning plans to each group.



Run Reports

Generate reports to track and evidence your team's progress with their learning plans. Reports can be customised for different levels, from individual users to the whole school.



Book a Meeting

Book a meeting with your onboarding adviser to learn how to get the best out of the platform.



Setting and Tracking CPD Deadlines:

Ensure your staff stay on top of their learning by setting and tracking Continuing Professional Development (CPD) deadlines.

Splitting Staff into Roles and Departments:

Organise your staff by roles and departments for more efficient management and tailored training experiences.



Uploading and Sharing CPD:

Upload your own CPD content and share it with your staff seamlessly.

Creating CPD Learning plans:

Create CPD learning plans for individuals and groups to monitor progress and encourage targeted learning.



We can't wait to help you unlock your training potential...

Evidence

Meet and showcase all your statutory requirements

Implement

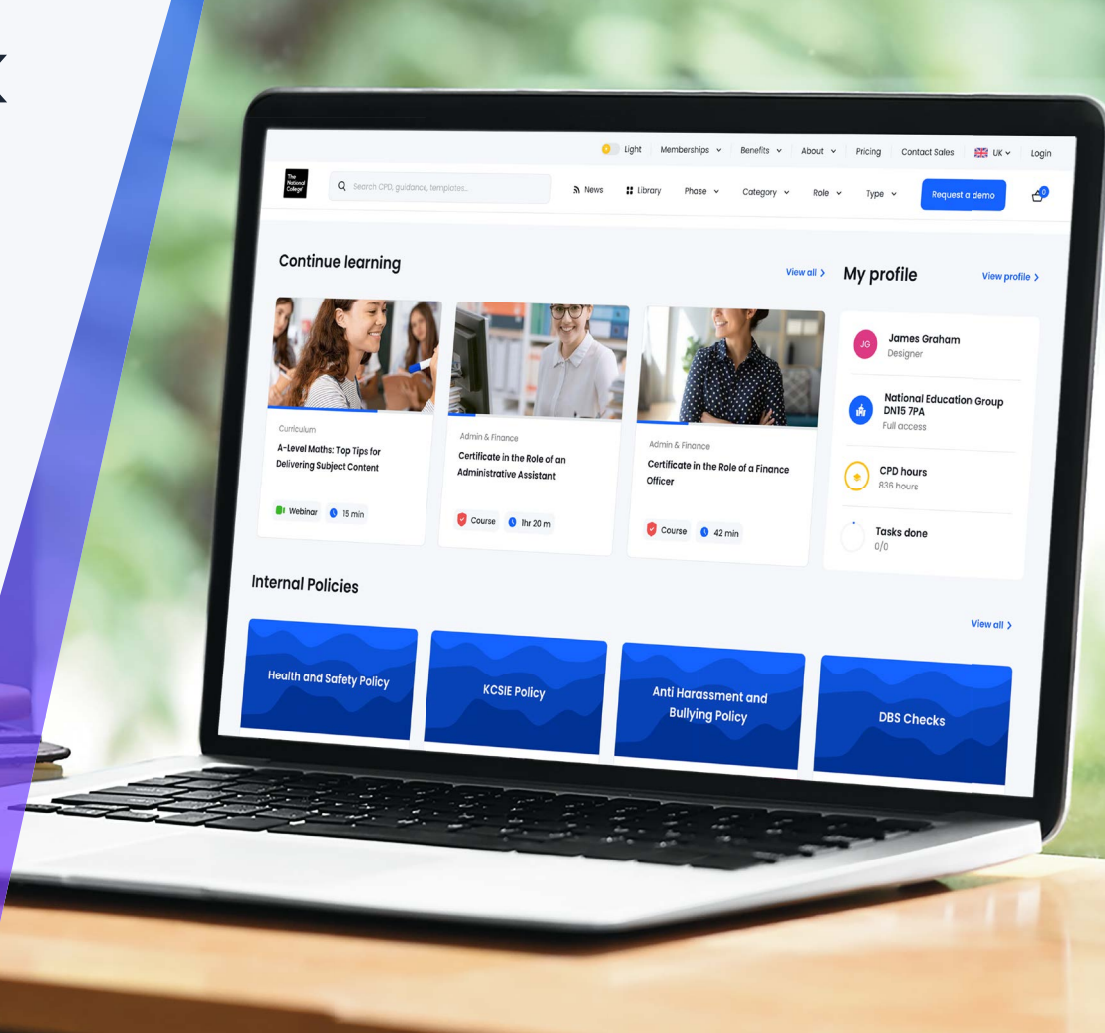
Take instant action in line with school priorities

Respond

Get expert guidance to make informed decisions

Know

Understand the latest government changes



Meet the team:

"Welcome to The National College from The Customer Onboarding Specialists! Our mission is to provide you with a seamless, world class onboarding experience. With a combined total of over 30 years experience in both the Education sector and customer services, you can be confident you are in safe hands as you begin your journey with The National College membership. We can't wait to get started!"

Jill Chrimes
Onboarding Manager

David Frow
Onboarding Specialist

Adele Anderson
Onboarding Specialist

Luke Woolley
Onboarding Specialist

Feel free to reach out to us anytime if you have any questions or need further assistance.
We're here to help!

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